



ОБЩЕСТВО С ОГРАНИЧЕННОЙ ОТВЕТСТВЕННОСТЬЮ
МАЛОЕ ИННОВАЦИОННОЕ ПРЕДПРИЯТИЕ
НЭС ИНН 1644096286 ОГРН 1201600019048
Профэксперт г. Альметьевск пр. Г. Тукая 33 каб.214
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APPROVE

Director

LLC MIP "NES ProfExpert"

Kamaliyev Damir Sagdievich



September 26, 2022

Authority Matrix

Position	Full name	Area of responsibility (content of works)
1	2	3
Management staff		
Director	Kamaliyev Damir Sagdievich	1. Formulation and development of policy issues related to the activities of the Department of Environmental Security; 2. Supervision of finances, administrative matters, resolution of contractual issues and conclusion of agreements; 3. Approval of final decisions on validation / verification; 4. Making decisions on disputes and complaints; 5. Ensuring appropriate and competent human resources to perform validation/verification functions; 6. Approval of the Quality Manual
Deputy Director for Envi-	Akutin	1. Formulation and development of policy issues related to the activities of the Envi-

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Environmental Safety	Maxim Valerievich	Environmental Security Division; 2. Creation of a quality management system in accordance with the formulated policy; 3. Supervision and monitoring of the implementation of the policies and procedures of the quality management system; 4. Supervision of finances, administrative matters, resolution of contractual issues and conclusion of agreements; 5. Approval of final decisions on validation / verification; 6. Participation in commissions for the settlement of disputes and complaints; 7. Selection of appropriate and competent human resources to perform validation/verification functions.
Head of Environmental Safety Department	Moryakova Marina Mikhailovna	1. Creation of a quality management system in accordance with the formulated policy; 2. Approval of the Quality Manual and amendments to it; 3. Revision of the Quality Manual; 4. Documentation of policies and procedures and their implementation; 5. Supervision and monitoring of the implementation of policies and procedures of the quality management system; 6. Preparation of documents for validation / verification; 7. Decisions on disputes and complaints; 8. Providing appropriate and competent human resources to perform validation/verification functions.
Personnel responsible for the management system		
Expert in the field of environmental safety	Yuranets-Luzhaeva Regina Cheslavovna	1. Development of the Quality Manual, as well as revision of the Quality Manual (if necessary); 2. Development, documentation, implementation and maintenance of policies and procedures; 3. Ensuring that the DOE's accreditation compliance procedures are established, documented, implemented and maintained; 4. Reporting to the top management of the DOE on the implementation of the quali-

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		ty management system and on suggesting necessary improvements
Personnel responsible for conducting audits		
Deputy Director for Environmental Safety	Akutin Maxim Valerievich	1. Carrying out scheduled and unscheduled internal audits; 2. Drawing up schedules of internal audits, internal audit programs, checklists of internal audits, reports on the results of internal audits.
Head of Environmental Safety Department	Moryakova Marina Mikhailovna	1. Conducting internal audits; 2. Drawing up schedules of internal audits, internal audit programs, checklists of internal audits, reports on the results of internal audits.
1. Energy Industries (Renewable / Non-Renewable) (No. 1)		
Head of Environmental Safety Department	Moryakova Marina Mikhailovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer
Expert in the field of environmental safety	Chernikova Julia Alexandrovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Odemchuk Svetlana Vladimirovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert;

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		3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Panibratova Ludmila Anatolievna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Abutalipov Arthur Maratovich	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Odemchuk Galina Vladimirovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
2. Demand for energy (No. 3)		
Head of Environmental Safety Department	Moryakova Marina	1. Maintaining the quality management system in accordance with the formulated policy;

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	Mikhailovna	2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Chernikova Julia Alexandrovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Yuranets-Luzhaeva Regina Cheslavovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
3. Manufacturing industry (No. 4)		
Expert in the field of environmental safety	Panibratova Ludmila Anatolievna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as:

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		- a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Odemchuk Svetlana Vladimirovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Abutalipov Arthur Maratovich	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
4. Chemical industry (No. 5)		
Expert in the field of environmental safety	Odemchuk Galina Vladimirovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Yuranets-Luzhaeva Regina Cheslavovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as:

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		<ul style="list-style-type: none"> - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: <ul style="list-style-type: none"> - a member of the technical verification team: - technical reviewer.
5. Fugitive emissions from fuels (solid, oil and gas) (No. 10)		
Head of Environmental Safety Department	Moryakova Marina Mikhailovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: <ul style="list-style-type: none"> - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: <ul style="list-style-type: none"> - a member of the technical verification team: - technical reviewer
Expert in the field of environmental safety	Panibratova Ludmila Anatolievna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: <ul style="list-style-type: none"> - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: <ul style="list-style-type: none"> - a member of the technical verification team: - technical reviewer.
6. Afforestation and reforestation (No. 14)		
Expert in the field of environmental safety	Panibratova Ludmila Anatolievna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: <ul style="list-style-type: none"> - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as:

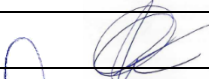

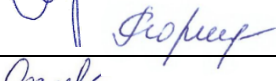


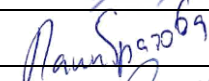
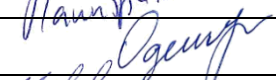


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		- a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Odemchuk Galina Vladimirovna	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.
Expert in the field of environmental safety	Abutalipov Arthur Maratovich	1. Maintaining the quality management system in accordance with the formulated policy; 2. Carrying out work on validation / verification as part of a group as: - group leader; - validator / verifier; - technical expert; 3. Performing an audit as part of a technical audit team as: - a member of the technical verification team: - technical reviewer.

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Reference list

I have read and accept the Authorization Matrix:

№	Surname, initials	Signature	date of
1.	Kamaliyev D.S.		26.09.2022
2.	Akutin M.V.		26.09.2022
3.	Yuranets-Luzhaeva R.Ch.		26.09.2022
4.	Odemchuk G.V.		26.09.2022
5.	Moryakova M.M.		26.09.2022
6.	Panibratova L.A.		26.09.2022
7.	Odemchuk S.V.		26.09.2022
8.	Chernikova Yu.A.		26.09.2022
9.	Abutalipov A.M.		26.09.2022
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